

## JAMIA HAMDARD

(Deemed to be University)
Accredited by NAAC in 'A' Category

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HAMDARD NAGAR NEW DELHI - 110062

D.No.:Estab/LD/233.
Dated: 09.02.2023

## OFFICE ORDER

In addition to the Circular No.Estab/LD/1103 dated 03.11.2021 and Office Order No.Estab/LD/1173 dated 17.11.2021, the Competent Authority has been pleased to inform that all the teaching and non-teaching staff superannuating in the year 2023 has been allowed to avail Leave Travel Concession (LTC) for visiting their Home Town as per entitlement.

Issued with the approval of the competent authority please.

(Dr. Sarfaraz Ahsan) Dy. Registrar

## Distribution:

- 1. All Deans
- 2. All Heads of the Departments/Offices/Units
- 3. Finance Officer
- 4. Director, IQAC
- System Analyst to get it uploaded on JH website
- 6. AR/Secretary to Vice-Chancellor
- 7. PA to Registrar
- 8. Personal/Guard File